

EMPLOYMENT APPLICATION: NON-LICENSED

GALLIA-JACKSON-VINTON JOINT VOCATIONAL SCHOOL DISTRICT
P.O. Box 157, Rio Grande, OH 45674-0157
Phone: (740) 245-5334 FAX: (740) 245-9465

TO THE APPLICANT: This application will be placed on file for consideration when vacancies arise. You will be invited to come for a personal interview when and if there is an opening for which you are qualified. We will keep your application active for one year. Responsibility for keeping an application active longer than one year rests with the applicant. If you secure a position elsewhere, please notify us.

The Gallia-Jackson-Vinton JVSD Board of Education is an equal opportunity employer. It is the policy of the Gallia-Jackson-Vinton Joint Vocational School District that educational programs and other activities be conducted in adherence to Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973 in assuring non-discrimination with regard to race, color, national origin, sex and disability.

Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Email _____

Permanent Address (if different) _____

Position Desired _____ Are you interested in substituting? YES ___ NO ___

PERSONAL DATA

Special Interests, hobbies and/or leisure time activities _____

List Professional Affiliations _____

List Community Activities _____

Are you currently employed? _____ With Whom? _____

Type of contract? _____ If you are presently employed, why do you wish to make a change? _____

Ever attained tenure in a school system? _____ Months of military service? _____

ACADEMIC AND PROFESSIONAL TRAINING

Begin with High School.

<i>Name of School or Institution + Location</i>	<i>Major and Minor</i>	<i>Degree or Diploma</i>	<i>Dates Attended</i>	<i>Total Years</i>	<i>Year of Graduation</i>	<i>Total Qtr/Sem Hours</i>

INDUSTRIAL AND BUSINESS EXPERIENCE

List in reverse chronological order with most recent position first.

<i>Dates Employed</i>		<i>Name of Employer and Location</i>	<i>Supervisor + Phone</i>	<i>Nature of Position or Service Performed</i>	<i>Reason for Leaving</i>	<i>Monthly Salary</i>
<i>FROM</i>	<i>TO</i>					

REFERENCES

List three persons (not relatives) that may be contacted as references.

These should be persons qualified to answer questions concerning your fitness for the position you seek.

<i>Name of Reference</i>	<i>Mailing Address + Phone</i>	<i>Official Position + Title</i>

I hereby grant permission to the Gallia-Jackson-Vinton JVSD to contact my personal references and former/current employers and grant permission to my personal references and former/current employers to release information concerning my qualifications for the position for which I have applied.

Applicants under final consideration for employment are required to undergo a Criminal Records Check in accordance with O.R.C. 3319.39.

Signature

Date