



GALLIA-JACKSON-VINTON JOINT VOCATIONAL SCHOOL DISTRICT
P.O. Box 157, Rio Grande, Ohio 45674 | 740.245.5334 | BuckeyeHills.net

Dear Applicant:

Thank you for your interest in employment within our school district. Enclosed is an application for completion which will remain on file for one year.

It is our duty to inform you that before your name may be submitted to the Gallia-Jackson-Vinton Board of Education for approval of employment, you are required to undergo both a Ohio Bureau of Criminal Identification and Investigation Records Check (BCII) and a nationwide record check conducted by the FBI in accordance with House Bill 190 which went into effect on November 14, 2007. H.B. 190 applies to all applicants for employment in a position that involves working in a school.

Please note that if you are also in the process of applying for a license or permit of any type through the Ohio Department of Education, the ODE requires that the BCII and FBI reports be sent **electronically** to the ODE before they will issue the license or permit. The Gallia-Jackson-Vinton JVSD is able to process these reports at cost \$47.25 (BCI-\$22; FBI-\$25.25) at the Buckeye Hills Career Center. If you are awarded a position with our District, please call to schedule having your background checks processed. If you have had the background checks conducted, we are permitted to accept a certified copy of the reports if the report is within one year after the date of issuance by the BC/I or FBI.

If it is determined through the interview process that you would be awarded a position, we will proceed with the necessary paperwork. **Please do not send any fees with this application; background reports will be required at the time of hire.**

Again, we appreciate your interest in our students and school district. If you have questions, please do not hesitate to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jamie L. Nash', is written over a white rectangular box.

Jamie L. Nash
Superintendent