



GALLIA-JACKSON-VINTON JOINT VOCATIONAL SCHOOL DISTRICT
P.O. Box 157, Rio Grande, Ohio 45674 | 740.245.5334 | BuckeyeHills.net

NOTICE OF POSTION OPENINGS

DATE: January 9, 2025
TO: All Staff
FROM: Jamie L. Nash, Superintendent

At the present time, the following positions are open for the 2024-2025 school year:

Training Manager (Part-Time)
Or
Training Manager / Instructor (Full-Time)
Or
Instructor (Full-Time)

Qualifications: **Training Manager (Part-Time)**- Minimum high school diploma or equivalent. Possess a valid CDL Class A license. Ability to routinely pass DOT drug screen and physical. Minimum of three (3) years CDL driving experience & Ohio Department of Public Safety CDL Training Manager (TM) Credential required. Effective communication and human relations skills, computer skills, and ability to handle confidential issues. Possess strong problem-solving skills, attention to detail and organization. Comprehend abstract information and make applied connections. Self-motivated and able to work independently.

Training Manager/Instructor (Full-Time)- All requirements of Training Manager in addition to CDL Class A instruction, including, theory/classroom, range maneuverability, pre-trip inspection, and over-the-road driving. Utilize and maintain data in the student information system.

Instructor (Full-Time)- Ability to routinely pass DOT drug screen and physical. Minimum high school diploma or equivalent. CDL Class A license required. At least three years CDL driving experience required. Ohio Department of Public Safety (ODPS) CDL Instructor Credential preferred; willingness to obtain ODPS Instructor Credential and ODHE teaching permit if necessary. Effective communication and human relations skills, computer skills, and ability to handle confidential issues. Possess strong problem-solving skills, attention to detail and organization. Comprehend abstract information and make applied connections. Self-motivated and able to work independently.



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Responsibilities: **Training Manager-** THE CDL TM is widely responsible for compliance with regulatory agencies. Perform student recruitment, schedule the maintenance/repair of fleet, develop relationships with employers, and assist with job placement of graduates. Perform all required ODPS and related documentation for students and staff, including professional development and evaluation.

Instructor- Responsible for creating a positive instructional and learning environment. Must be able to meet the needs of learners while maintaining high importance on safety. Instruction includes theory/classroom, range/maneuverability, pre-trip inspection, and over-the-road driving. Utilize and maintain data in the student information system.

Compensation: Training Manager (Part-Time)- \$35.53

 Training Manager/Instructor (Full-Time)- \$35.53

 Instructor (Full-Time)- \$25.33-\$28.08

Application Due: **Until Filled**

All APPLICANTS must complete a new employee district application.

Contact Tracey Jones, jonest@buckeyehills.net 740-245-5334, Ext. 256

The identified contact will be able to answer questions pertaining to requirements and/or desired qualifications.

Should you have an interest in this position, please provide written notice no later than the date indicated above.

“This posting does not serve as an advertisement for available training or advertisement of any type of sanction or endorsement of a license issued by the Ohio Department of Public Safety. This solely is for the purposes of posting a needed to position to obtain said licensure. The job position’s role would assist with setting up and obtaining the appropriate licensure to operate a CDL school in the State of Ohio.”